

Data Confidentiality Agreement

I, the undersigned, agree to the following:

All data acquired from a Cal-PASS regional data sharing consortium shall be treated as strictly confidential and shall not be disclosed or provided to any person who is not a member of the Cal-PASS Regional Data Consortium or to any person who has not signed a Data Confidentiality Agreement. In addition:

1. No attempt shall be made to identify any individual contained in such records.
2. No aggregate data from such records shall be reported or published without written permission from Consortium members.
3. All data on computer tape, cartridge, disk, CD-ROM, other computerized storage media, or in hard copy shall be archived in a locked location.
4. All Cal-PASS regional consortium data at the individual record level on a computer hard drive shall be password protected.
5. Any breach or suspected breach of data confidentiality shall be reported immediately to Cal-PASS staff.

Any intentional violation of this agreement shall be the basis for removal from the regional Cal-PASS consortium.

(Signature)

Date